

# **INSTRUCTIONS – NEW APPLICANTS**

## **LOCAL UNION 380 SCHOLARSHIP**

### **FALL 2012 / SPRING 2013 SEMESTERS**

Complete all sections on this application and return it, along with **ALL** required documentation, to the attention of Local Union 380 Scholarship Committee ***no later than:***

**July 31, 2012– If applying for both Fall 2012 & Spring 2013 Semesters**

**December 14, 2012– If applying for the Spring 2013 Semester ONLY**

**Please do not mail until you have ALL supporting documents and the package is complete.**

Clarification Of Items:

- A) You must submit SAT or ACT scores – no exceptions!
- B) (G) A formal transcript from the High School is required. It must be complete and include **ALL** High School years, 10<sup>th</sup> through 12<sup>th</sup> grade, as well as final Senior grades.
- C) You must submit **(4)** written character references. (3) of the references can be from friends or relatives, but at least (1) of them must be from your school.
- D) You must submit a brief written statement indicating how growing up in a Union household benefited your family and what you would do to foster union activity and its membership in a most favorable light.
- E) You must submit a copy of your acceptance letter to the college you will be attending.
- F) You must submit a list of community activities and/or awards of recognition.
- G) You must return the certificate of enrollment form (attached) filled out by the school Admission/Registrar's office OR submit a formal letter from the school stating that you are registered as a full time student (full time being at least 12 credits).
- H) Please have them include the number of credits you are registered for.

***Be sure to sign and date your application.***

IMPORTANT NOTES:

1. Applicant must be:
  - a child of an **active** member **or**
  - a child of a permanently disabled member **or**
  - approved for this scholarship prior to active member retiring
  - a legally adopted child of an active member
  - a child of a member who passed away during active membership
  - under 25 years of age.

(Please note: Step-child of an active member (will qualify for a 50% scholarship)
2. Applicant must be a full time student (12 or more credits per semester).
3. Please be sure to notify the Scholarship Committee in writing of any changes which may occur, ie: Change of school, change of major, etc. The scholarship cannot be awarded unless all information is correct.
4. Scholarship, when awarded, will be paid jointly to the school and student. No exceptions.
5. Scholarships are partial, for one year, and not automatically renewed.

**IMPORTANT -- Any applicant failing to comply with any or all of the above instructions within the required time will lose his/her opportunity for consideration of a scholarship award.**

**NEW APPLICANT**

**LOCAL UNION 380 SCHOLARSHIP APPLICATION**

**PLEASE PRINT –SEE ATTACHED INSTRUCTIONS**

**Return by July 31, 2012– If applying for both Fall 2012 & Spring 2013 Semesters**

**Return by December 14, 2012– If applying for the Spring 2013 Semester ONLY**

**SECTION I**

A) Applicant's Name \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Relationship to Sponsor \_\_\_\_\_ Phone \_\_\_\_\_

B) Sponsor: \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Union Card # \_\_\_\_\_

C) High School: \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

D) College, University or similar institution of higher learning you will be attending:

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Admission \_\_\_\_\_ Year of Study \_\_\_\_\_ Choice of Study Major \_\_\_\_\_

E) Are you presently receiving any other Scholarships or Grants? If so, please list them:

\_\_\_\_\_

**Please note that your scholarship check will be mailed to the address in letter D)**

**SECTION II**

**CHECK LIST**

F) SAT or ACT Scores

Enclosed: \_\_\_\_\_

G) High School Transcript

Enclosed: \_\_\_\_\_

H) Letters of Reference - Four (4) required

Enclosed: \_\_\_\_\_

I) Statement on ability to foster union awareness

Enclosed: \_\_\_\_\_

J) Letter of Acceptance from College

Enclosed: \_\_\_\_\_

K) List community activities and awards of recognition

Enclosed: \_\_\_\_\_

L) Confirmation of enrollment to the institution

Enclosed: \_\_\_\_\_

M) Indicate below any special circumstances or factor you would like considered in receiving and granting this application:

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATE OF ENROLLMENT**  
**FOR LOCAL UNION 380 SCHOLARSHIP PROGRAM**

**FALL 2012 / SPRING 2013 SEMESTERS**

Date: \_\_\_\_\_

Student's Name \_\_\_\_\_ SS# \_\_\_\_\_

University, College (etc.) \_\_\_\_\_

Address \_\_\_\_\_  
(where scholarship check is to be sent, department, etc)

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

**NOTE: Student must submit to the Scholarship Committee no later than:**

**July 31, 2012– If applying for both Fall 2012 & Spring 2013 Semesters**

**December 14, 2012– If applying for the Spring 2013 Semester ONLY**

**To Be Completed And Signed By An Authorized Person From The Admission/Registrar Office**

Please be advised the above mentioned student is registered as a full time student (carrying a minimum of 12 credits per semester) at \_\_\_\_\_  
(Name of School)

for (Check One): \_\_\_\_\_ Both the Fall 2012 & Spring 2013 Semesters

**OR**

\_\_\_\_\_ Only the Spring 2013 Semester

Student is registered for \_\_\_\_\_ for Fall 2012  
(number of credits)

**OR**

Student is registered for \_\_\_\_\_ for Spring 2013  
(number of credits)

\_\_\_\_\_  
Dean of Admission/Registrar